

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

Section D: Annual Budget Plan

SELPA

Fiscal Year

D. Budget Plan

Each special education local plan area (SELPA) must have a responsible local agency or an administrative unit (RLA/AU), which is the legal entity that receives funds and is responsible for seeing that every eligible child receives appropriate services.

Public Hearing Notice Posting Date:

The Budget Plan was adopted at a SELPA public hearing on (date):

Projected special education budget funding, revenues, and expenditures by local educational agencies (LEAs) are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA), as well as those who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services. Enter the following information:

RLA/AU Name

Number of LEAs

SELPA Mission Statement—(this field is optional)

SELPA Beliefs—(this field is optional)

SELPA Support Provided to LEAs

- State Apportionment calculation and distribution
- County Special Ed Excess Taxes Calculation and distribution
- Federal IDEA Part B Grant Calculation, Distribution and Expenditure reports
- Low Incidence
- Fiscal Record keeping
- Apportionment adjustments for MOUs, Inter-district transfers within five SELPAs and SCCOE program costs.
- Apportionment adjustments for LCI/MTU Cost-sharing
- Prior Year apportionment adjustments, and distribution of any carryover funds at year end
- Distribution of Interest on SELPA Pass-through funding
- Annual preparation/distribution to districts of SELPA Fiscal Documentation:
 - o SELPA Budget Allocation Plan
 - o SELPA Year End Closing, Calculations for revenue distribution

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SELPA MOE reporting

Draft

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Table 1: Special Education Revenue by Source

Using the fields below, identify the special education revenues by funding source. The total revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	<input type="text" value="\$595,553"/>	4.25%
AB 602 Property Taxes	<input type="text" value="\$8,986,870"/>	64.19%
Federal IDEA Part B	<input type="text" value="\$3,012,426"/>	21.52%
Federal IDEA Part C	<input type="text" value="\$35,887"/>	0.26%
State Infant/Toddler	<input type="text" value="\$248,983"/>	1.78%
Preschool	<input type="text" value="\$0"/>	0.00%
State Mental Health	<input type="text" value="\$949,342"/>	6.78%
Federal Mental Health	<input type="text" value="\$171,138"/>	1.22%
Other <input type="text"/>	<input type="text"/>	0.00%
Other <input type="text"/>	<input type="text"/>	0.00%
Total Revenue	\$14,000,199	100.00%

Using the form template provided in **Attachment II**, complete a distribution of revenues to all LEAs participating in the SELPA by funding source.

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Table 2: Total Budget by Object Codes

Object Code	Amount	Percentage of Total Funding
Object Code 1000—Certificated Salaries	24,267,804	35.64%
Object Code 2000—Classified Salaries	16,132,399	23.69%
Object Code 3000—Employee Benefits	17,295,326	25.40%
Object Code 4000—Supplies	\$723,895	1.06%
Object Code 5000—Services and Operations	\$9,172,454	13.47%
Object Code 6000—Capital Outlay	\$22,451	0.03%
Object Code 7000—Other Outgo and Financing*	\$476,725	0.70%
Total Expenditures	68,091,054	100.00%

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

*Include a description of the expenditures identified under object code 7000:

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Table 3: Federal, State, and Local Revenue Summary

Using the fields below, identify funding by revenue jurisdiction and percent of total budget.

Revenue Source	Amount	Percentage of Total Funding
State Special Education Revenue	<input type="text" value="10,780,748"/>	15.83%
Federal Revenue	<input type="text" value="\$3,219,451"/>	4.73%
Local Contribution	<input type="text" value="54,090,855"/>	79.44%
Total Revenue From All Sources	68,091,054	100.00%

Using the form template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

Special Education Local Plan Area Funding Distribution

Describe the basic premise of the SELPA Allocation Plan for distributing dollars as closely as possible to how they are earned.

- State Special Education Apportionments flow from the California Department of Education (CDE) to the Administrative Unit (AU) which is the Special Education Local Plan Area (SELPA) Office at the Santa Clara County Office of Education (SCCOE).
- The distribution of revenue is managed by the SELPA Office Administrator and allocated in monthly increments according to the formulas agreed upon and specified in the budget allocation plan to Santa Clara Unified School District and the SCCOE Special Education department in SELPA VII.
- As specified in AB 602, the California Department of Education will allocate special education funding to SELPAs based on the SELPA Base Rate per K-12 ADA.
- The basis for calculation of the SELPA rate is the combined revenue (after deficit) received by all of the districts (and SCCOE) within the SELPA from J-50 reporting of operations in the base year (1997-98).
- The total of this revenue in the base year, plus annual adjustments, including COLA, and adjustments for Growth/decline, divided by the total K-12 ADA for all member districts of the SELPA, constitutes the SELPA Base Rate per ADA that is distributed to member districts of the SELPA.

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Describe how the SELPA distributes IDEA revenues to the LEAs, including the models used to provide services to member LEAs:

Federal IDEA Grants Awards flow from the California Department of Education (CDE) to the Administrative Unit (AU) and are distributed to districts as follows:

- Distribution of Federal Local Assistance (Resource Code 3310):
Prior Year Total K-12 ADA
- Distribution of Federal Preschool (Resource Code 3315) & Preschool Staff Development (Resource Code 3345):
Prior Year April 1 Preschool Count (Ages 3-5)
- Distribution of Federal Mental Health Grants (Resource Code 3327):
Prior Year Emotional Disturbance (ED) Pupil Count

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Table 4: Special Education Local Plan Area Operating Expenditures

Using the fields below, identify the total projected SELPA operating expenditures by SELPA accounting codes, the amount, and the percent of total expenses .

Accounting Categories and Codes		Amount	Percentage of Total
Certificated Salaries Code	<input type="text" value="1000"/>	<input type="text" value="\$20,372"/>	16.55%
Classified Salaries Code	<input type="text" value="2000"/>	<input type="text" value="\$42,231"/>	34.30%
Employee Benefits Code	<input type="text" value="3000"/>	<input type="text" value="\$24,290"/>	19.73%
Supplies Code	<input type="text" value="4000"/>	<input type="text" value="\$799"/>	0.65%
Services and Operations Code	<input type="text" value="5000"/>	<input type="text" value="\$25,255"/>	20.51%
Capital Outlay Code	<input type="text" value="6000"/>	<input type="text" value="\$0"/>	0.00%
Other Outgo/Financing Code	<input type="text" value="7000"/>	<input type="text" value="\$10,165"/>	8.26%
Total Operating Expenditures		\$123,112	100.00%

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Table 5: Projected Expenditures for Supplemental Aids and Services in the Regular Classroom for Students with Low Incidence Disabilities

Enter the total revenue expenditures for supplemental aids and services for students with disabilities who are placed in the regular education classroom and for those who are identified with low incidence disabilities.

Total Federal and State Revenue budgeted for Supplemental Aids and Service Expenditures in the Regular Classroom Setting	\$12,362
Total Federal and State Funding	14,000,199
Percent of Total LEA Federal and State Revenue Expenditures for Supplemental Aids and Services in the Regular Classroom Setting	0.09%
Total Projected Federal and State Revenue budgeted for Students with Low Incidence Disability Expenditures.	\$67,425
Percent of Total LEA Federal and State Revenue Expenditures for Students with Low Incidence Disabilities	0.48%

Using the form template provided in **Attachment V**, provide a complete distribution of projected federal and state revenue expenditures by LEAs participating in the SELPA.